

WORCESTER COUNTY JOB OPPORTUNITIES

DEPARTMENT: DEPARTMENT OF PUBLIC WORKS – WATER/ WASTEWATER

JOB TITLE: HEAVY EQUIPMENT OPERATOR

COMPENSATION: GRADE 12/STEP 1 - \$17.91 HOURLY/ \$37,253 ANNUALLY –
GRADE 12/STEP 14 - \$24.68 HOURLY/\$51,334 ANNUALLY

WORK LOCATION: WORCESTER COUNTY WATER AND WASTEWATER FACILITY- 1000 SHORE
LANE BERLIN, MD 21811 WITH TRAVEL TO SURROUNDING WORCESTER
COUNTY AREAS

WORK SCHEDULE: NORMAL WORK SCHEDULE IS MONDAY TO FRIDAY, 7:300 AM TO 4:00 PM

APPLICATION PERIOD: UNTIL FILLED

JOB SUMMARY: Under general supervision, drives and operates commercial weight vehicles over 26,000 pounds, drives and operates a SEMI with 6,000 gallon tanker, Vactor 2100 Vac-Truck and other heavy construction equipment used by the Water and Wastewater Division to complete repairs, extend services and other complete construction programs within the Water and Wastewater Division.

GENERAL REQUIREMENTS

- Pre-employment background check
- Safety Sensitive regarding Drug and Alcohol Testing
- Essential personnel subject to emergency call-back with little or no notice
- Scheduled to be on call that requires work in the evenings, holidays, and weekends to make repairs to water leaks etc.
- Possession of a valid driver's license, and a motor vehicle history with less than 4 points
- Commercial Driver's License A with Air Brake and Tanker Endorsement; no restrictions permitted
- Operator should be able to operate vehicles with manual transmissions
- Be able to successfully pass a DOT physical and DOT Drug Testing
- Normal schedule is Monday-Friday 7:30am-4:00pm

ESSENTIAL JOB DUTIES AND RESPONSIBILITIES

- Operation and Maintenance of Vactor 2100 Vac Truck and other Vacuum operated equipment
- Drives and operates commercial weight, single and tandem-axle vehicles and equipment
- Operates heavy equipment such as; track and rubber tire loaders, backhoes and mini excavators as required to perform assigned tasks
- Tows, loads, and assists in loading and unloading equipment, tools and materials
- Completes an operator's daily maintenance of equipment
- Performs preventative and routine maintenance on trucks, tools, and equipment
- Inspect vehicles daily, make minor repairs to vehicles and assist the mechanic with major repairs
- Participates in safety related training, lead and instruct others in the performance of semi-skilled and skilled labor tasks

- Knowledge of proper safety procedures and PPE utilization always to perform job related duties
- Directs repair crew as needed to complete repair/replacement of water and wastewater utilities
- Drives automobile, truck, or other non-commercial weight (under 26,000 pounds) vehicle as required to perform assigned tasks
- Participates in on-the-job and safety related training
- Knowledge of proper safety procedures and PPE utilization at all times to perform job related duties
- Ensures confidentiality of information and records and complies with record retention schedule
- Complies with the safety programs, procedures, training, fire drills, COOP plans, etc.
- Adheres to the Worcester County Government Personnel Rules & Regulations
- Performs other related duties as required or directed by Supervisor

QUALIFICATIONS AND SKILLS:

- Knowledge and skill in operation and maintenance of commercial weight vehicles and equipment such as SEMI with 6,000 gallon tanker, Vactor 2100 Vac Truck, mini-excavator, loader, backhoe, and dump truck
- Ability to follow verbal and written instructions; read street signs; keep records and logs; complete written forms; and to communicate effectively with the public and coworkers
- Ability to apply acquired knowledge to increasingly varied and complex tasks
- Ability to perform duties independently and as part of a team to complete assigned tasks by established deadlines
- Ability to perform manual physical labor including frequent walking, bending, stooping, lifting and carrying heavy objects up to 80 lbs.
- Skilled in the operation and minor, routine, repairs of hand and power tools, machines, equipment and vehicles
- Ability to work outdoors in adverse weather conditions
- Valid Class A CDL driver's license with air brake and tanker endorsement (no restrictions) and driving record of less than 4 points (MD) for Heavy Equipment Operator

SAFETY ANALYSIS

(Rarely (<5% of the time), Occasional (5-25% of the time), Frequent (25-75% of the time); Constant (<75% of the time)

Very Heavy work; Constant viewing and lifting over 20lbs; Frequent talking, hearing, carrying, pushing, pulling, lifting and moving of objects over 50lbs; Occasionally over 80lbs. Known hazards include risks associated with impacts, heat, chemicals, and sharp objects. Some work requires exposure to potentially hazardous conditions, such as working in traffic along roadways, working in trenches, handling chemicals and adverse weather.

Worcester County Government Benefits Information

Worcester County Government offers its employees a comprehensive benefits package, including medical, dental, and vision insurance, paid time off, holidays, retirement plans, and much more! To learn more details about our full range of benefits, please view our Benefits Guide at <https://www.jobs.worcestermd.gov>.

Paid Time Off

Full time employees can accrue up to 248 hours of paid time off in the first year of employment starting on the first full pay period. This includes up to 80 hours of vacation, up to 120 hours of sick, and up to 48 hours of personal leave. The accrual for vacation increases after 6 years and 15 years. Unused vacation and sick leave can be rolled over annually as outlined in the policy details. Full time employees are granted 14 paid holidays in calendar year 2024.

Medical Benefits

Full time employees are eligible for medical, dental, vision, flexible spending account(s), and AFLAC voluntary plans on the first day of the month after date of hire. Please visit our on-line Benefits Guide at the link above for additional details about the plans, co-pays, and premiums.

Full time employees are eligible for county paid life insurance and long-term disability insurance on the first day of the month following six months of employment.

Retirement

All employees budgeted for 500 hours, or more will automatically participate in Maryland State Retirement effective on the date of hire, if not already retired from a Maryland State Retirement system. All employees are eligible to participate in a deferred compensation plan that offers pre-tax and ROTH contribution options. The county provides a \$1 for \$1 match of employee's contributions up to a maximum of \$1,000 per fiscal year as outlined in the plan documents.

Part Time Employees

Part time employees are eligible to participate in the deferred compensation plan on the first day of the month after date of hire. Part time employees are eligible to earn 1 hour for every 30 hours worked of sick leave (up to 64 hours). Sick leave can be taken after a 106-day waiting period.

Extras for All Employees

All employees are eligible to use the Fitness Room at the Worcester County Recreation Center at no cost. All employees have access to an Employee Assistance Program that provides telephone consultations and up to 3 face-to-face visits per year. All employees are eligible for SECU credit union membership.

For more information, please view our Benefits Guide at <https://www.jobs.worcestermd.gov> or call Human Resources at 410-632-0090.